

**Selectmen Meeting  
Minutes  
October 16, 2019**

Chairman Connolly, Selectman Boisoneau, Selectman Devault, Selectman Dziokonski, and Selectman Kerrigan were in attendance. Attendee was Town Administrator Ward. Chairman Connolly opened the meeting at 7:01PM.

**Public Comment**

There was none.

**Review of Minutes**

The board received minutes from October 2, 2019 Selectmen's meeting for review and approval. Selectman Kerrigan made a motion to approve minutes as presented. Selectman Devault seconded the motion. The vote was unanimous.

**Utility Pole Installation Public Hearing – Walnut Street**

Town Administrator Ward reviewed this is part of the upgrade to Walnut Street, it is a replacement of a stub pole to secure guide wires. Community & Economic Development Director Mr. Duffy spoke with National Grid and decided on the location, they were sharing with Verizon and explained it may be amended. He reviewed at this time the board can take action subject to the approval from Verizon. He explained the legal notice was advertised for the hearing. Chairman Connolly opened the hearing. He began by opening for Public Comment in favor of the request, there was none. In Opposition of the request, there was none. He closed the Public Comment portion of the meeting. Administrator Ward reviewed Mr. Duffy is overseeing the project for the town and is aware of what is being done with the pole. Selectman Dziokonski made a motion to approve the request as presented by National Grid pending Verizon's approval. Selectman Kerrigan seconded the motion. The vote was unanimous.

**Dr. Steve Meyers – School Accountability Data**

Chairman Connolly thanked Superintendent Dr. Meyers for keeping the board informed and included on the school updates. Dr. Meyers reviewed the schools recently received the student accountability data for the Clinton Public Schools. He explained it has been identified that the Elementary School is in need of help. The state reports the scores of some subgroups were underperforming and the lowest in the category, math and literacy curriculum for k to 6<sup>th</sup> grade. He reviewed the two have been identified and hopes there are improvements to come. He hopes moving forward it will all work itself out the scores were based upon data from the 3<sup>rd</sup> and 4<sup>th</sup> grade in the prior year, this review was just the

3<sup>rd</sup> grade. Dr. Meyers reviewed the increase to come over the next few years in Chapter 70 aid to the schools, this will increase the local contributions, for FY20 it will be \$10.6 million for FY21 it would be \$11.2. He explained in FY 19 the contribution was over the required amount. He will continue to monitor and work with the town with an end of year report. Chairman Connolly thanked Dr. Meyers again for the update and keeping the lines of communication open resulting in a great relationship between the schools and town.

### **Community & Economic Development Director Phil Duffy**

#### *MVP Action Grant*

Mr. Duffy was before the board explained he would like to apply for grant funding under the Municipal Vulnerability Preparedness Program for analysis of the Counterpane Brook Culvert. He reviewed there are grants available, he would like to implement some recommendations of the plan in the Counterpane Brook culvert. He's aware in 2017 Nypro was awarded grant from FEMA for hazardous mitigation for drainage, which is one section of the culvert. The application is due by November 14, with a 25% match in kind or funding. Selectman Dziokonski made a motion to approve Community & Economic Development Director pursue the action grant for the Counterpane Brook assessment. Selectman Kerrigan seconded the motion. The vote was unanimous.

#### *Painting Proposal for 329 High Street*

Mr. Duffy reviewed he was aware the board received a letter regarding the condition of the former Gene's Auto property at the end of High Street. He has put together a list of recommendations on how to improve the property. He explained he has a quote to paint the building, and install some no parking signs along with adding a chain to create a barrier at the entrance to the property. He has funding available through his office to cover the expense. Selectman Kerrigan made a motion to approve the Community & Economic Development Directors recommendation to accept the plan for clean up of 329 High Street, including painting, signage and the chain to block entrance as explained. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Dziokonski asked about the disposition of the property, he is aware town meeting approved an RFP be issued for the property, who is preparing it. Mr. Duffy reviewed it would be whom the board directs to do so. Administrator Ward reviewed the surplus property committee, Selectmen Boisoneau and Devault can review. The vote unanimous. Selectman Kerrigan stated he urges the subcommittee to meet and review the authority given by town meeting and determine what direction to go in. Chairman Connolly explained he agreed the subcommittee should consider and evaluate how to proceed and the bring plan to the board. He explained they could direct Mr. Duffy or Administrator Ward to work on RFP, it would be a recommendation of the subcommittee.

#### *Downtown Improvement Project*

Mr. Duffy reviewed he is still waiting to hear on the Mass Works Grant application. He has extended the contract with the engineers. The downtown steering committee met and have decided to schedule a meeting with property owners that will be impacted, on October 28, at 7:00PM. He explained the design will be 100% complete by December, the project continues on track. Mr. Duffy explained he planned to go door to door and invite the business owners to the meeting.

### **Goals & Objectives Discussion**

Administrator Ward presented the board with a finalized list of Goals & Objectives as discussed by the board at the last meeting. He explained he outlined each to allow each to be tracked. Selectman Dziokonski explained there should be a meeting scheduled with Superintendent of Public Works, Administrator Ward and Selectman Kerrigan to review the snow removal and sidewalk maintenance.

### **Administrative Business**

#### Late Night Closings

Chairman Connolly reviewed the following establishments are requesting late night closings for Saturdays in the month of November 2019: Clinton Turn Verein, Crystal Café, Tee's Liberty Tavern, Ringside Café, Spruce Street Tavern, The Simple Man Saloon and Polish American Veterans. Selectman Kerrigan made a motion to approve the requests as presented with any additional requests be sent for Police Chiefs review and approval. Selectman Dziokonski seconded the motion. The vote was unanimous.

### **Old & New Business**

#### VFW # 523 Poppy Donations

Chairman Connolly reviewed the board has received a request from the VFW #523 to host the semi-annual poppy drive on November 9, 2019 at the intersection of High and Church Street from 9:00AM to 2:00PM. Selectman Kerrigan made a motion to approve the request as presented. Selectman Dziokonski seconded the motion. The vote was unanimous.

#### Crystal Club Charity 5K Fun Run/Walk

Administrator Ward reviewed the board has received a request from Ms. Babara Renieri to conduct the 5th Annual Crystal Freeze Walk/Run to raise funds for the Crystal Club Charity, typically it is held on the first Saturday in January. Selectman Dziokonski made a motion to approve the request as submitted, pending approval Police Chief of road closure. Selectman Kerrigan seconded the motion. The vote was unanimous.

### LED Streetlight Dimming Proposal

Administrator Ward explained he distributed to the board an estimate of saving associated with the dimming parameters. The recommendation by Tanko lighting is 70% dimming, during the hours of midnight through 4AM or 1AM to 5AM and then return to fullness. The results would be a 21% savings on billing, there is also a rebate available as well. Selectman Dziokonski made a motion to approve the 70% dim with the hours of midnight to 4AM, Administrator Ward explained it can be approved as a 4-hour block. Selectman Kerrigan seconded the motion. Under Discussion: Selectman Devault asked if the town will control the dimming. Administrator Ward reviewed yes, the town will have the software through the management program, he or Superintendent of Public Works have access to manage lighting. The vote was unanimous.

### Green Communities Fuel Efficient Vehicle Policy

Administrator Ward reviewed this will not overly burden the town, a lot of vehicles are exempt, there would be a slight impact. Selectman Kerrigan made a motion to adopt the Green Communities Fuel-Efficient Vehicle Policy. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Devault asked if this will only apply to new vehicles. Administrator Ward explained yes. The vote was unanimous.

### Boards & Commissions Appointment Process

Chairman Connolly explained it is a recommendation of the Government Affairs Committee to have the board make board and commission appointments. The genesis is to have all the appointments to be made by the Board of Selectmen, transferred from the Town Administrator. The boards are policy making boards. If approved each current board membership will be reviewed to identify the terms in place, some are three years others 5-year terms. Selectman Dziokonski explained the recommendation is based on the Selectmen are a policy making board and these boards are also, the Town Administrator is the oversight of day to day operation and management of the town. Therefore, the committee has presented this proposal for change. Selectman Kerrigan made a motion to approve the recommendation of the Government Affairs Committee by adopting the Board of Selectmen as the appointing authority to the identified boards and commissions, list enclosed. Selectman Devault seconded the motion. The vote was unanimous.

### Fire Union Contract

Selectman Kerrigan inquired if the board will be receiving the final contract to be signed at the next meeting. Administrator Ward reviewed the final contract was sent to the Fire Union this morning for their review and will be available for the boards final review and signature at the next meeting.

## **Committee Reports**

### *Cable Television Committee*

Selectman Kerrigan explained the committee met recently; discussions are moving forward on the contract should be completed in the next few weeks. The approval was given to purchase new equipment needed at the school department as requested.

### *Marketing & Communications Subcommittee*

Selectman Kerrigan reviewed the committee had met recently held a fall cleanup day for Saturday October 15, from 9AM to Noon, they work in collaboration with the South Meadow Pond Association it was a successful day. He explained the committee hopes to schedule these days more regularly, watch for more to be scheduled.

### *Downtown Steering Committee*

Chairman Dziokonski reviewed the committee met, the discussion was regarding the scheduling of an informational meeting with the merchants. Also, under discussion is the purchase of self-watering planters on the streetlight poles, the option is available to have a small pipe run in the pole part to provide water to planters on the pole.

Selectman Devault made a motion to adjourn the meeting at 8:15PM. Selectman Kerrigan seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero

Executive Assistant Clinton Board of Selectmen & Town Administrator